



Harby Village Hall

HELP KEEP THIS HALL COVID-19 SECURE

1. **You must** not enter if you or anyone in your household has COVID-19 symptoms.
2. If **you** develop COVID-19 symptoms within 7 days of visiting these premises **You must** alert Test, Track and Trace. **You must** alert the hall management committee by emailing harbyvillagehall@outlook.com and **You must** alert the organiser of the activity you attended.
3. **You must** maintain 2 metres social distancing as far as possible: Wait behind the marked lines as you go through the entrance hall to your activity and observe the one-way system marked.
4. **You must** use the hand sanitiser provided on entering the premises. Clean your hands often. Soap and paper towels are provided.
5. **You must** avoid touching your face, nose, or eyes. Clean your hands if you do.
6. **You must** “Catch it, Bin it, Kill it”. Tissues should be disposed of into one of the yellow rubbish bins provided. Then wash your hands.
7. **You must** check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived. Keep them clean. We cannot clean all surfaces at the hall between each hire.
8. **You must** take turns to use confined spaces such as corridors, kitchen and toilet areas. Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
9. **You must** keep the hall well ventilated. Close doors and windows on leaving.
10. You are strongly advised to wash your clothes when you get home to reduce risk of transmission.